



ALTERNATIVE PROVISION

Careers Policy

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Approved by: [RAISE-AP Educational Directors](#)

Approval Signatures

*RAISE-AP
Directors*

Table of Contents

Introduction	3
Aims and Objectives.....	3
Entitlement	4
Parent / Carer Involvement.....	5
Provision for Students	5
Guidance Meetings.....	5
Other Opportunities	6
Raise Values	6

Introduction

Careers education, information, advice and guidance (CEIAG) is an essential part of the support we offer to students at [RAISE-AP](#). Effective careers support can help to prepare young people for the opportunities, responsibilities and experiences of life, helping them to make decisions and manage transitions as learners and workers.

As options for young people become more varied and complex, it is vital that we support them to develop the knowledge and skills they need to make informed choices for their future. As a result, the careers programme spans the full period of time that students are with us at the and is designed to complement the rest of the provision curriculum.

Schools have a statutory duty to provide careers education in Years 7-11 (1997 Education Act, 2003 Education Regulations, DfE October 2018: “Careers Guidance and access for education and training providers”) and to give students access to careers information and guidance and [RAISE-AP](#) plan to follow this guidance.

This policy sets out how career activities are delivered at [RAISE-AP](#) and explains what stakeholders can expect from the careers programme.

Aims and Objectives

Our careers programme aims to:

- Encourage students to be ambitious, broaden their horizons and explore their own career aspirations throughout their life at [RAISE-AP](#)
- Ensure that students are prepared for their next steps on their learning journeys

[RAISE-AP](#) follow the principles of the Gatsby Benchmarks, which are as follows:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

The objectives for our careers programme are:

- To help students understand the changing world of work
- To facilitate meaningful encounters with employers for all students
- To support positive transitions to post-16 choices
- To enable students to research their options and find out about opportunities
- To help students develop the skills, attitudes and qualities to successfully transition into the world of work
- To encourage participation in continued learning, including further and higher education and apprenticeships
- To support inclusion, challenge stereotyping and promote equality of opportunity
- To contribute to strategies for raising achievement, particularly by increasing motivation

Entitlement

All students are entitled to be fully involved in an effective CEIAG programme. Students are encouraged to take an active role in their own career development, so the careers programme emphasises student participation with a focus on self-development; learning about careers and the world of work; and developing career management and employability skills.

During their time at the provision, all students can expect:

- The support they need to make the right choices for their KS4 options and their pathway after [RAISE-AP](#)
- Access to up-to-date and unbiased information on future learning and training, careers and labour market information
- Support to develop the self-awareness and career management skills needed for their future
- A meaningful encounter with a representative from the world of work each provision year in a variety of forms, including work experience, careers fairs, assemblies, careers talks (in or outside of lessons), projects and visits
- To hear from a range of education and training providers, including colleges, universities and apprenticeship organisations including taster days and visits as well as assemblies, talks and meetings at [RAISE-AP](#)
- The opportunity to relate what they learn in lessons to their life and career beyond the provision
- The opportunity to talk through their career and educational choices with staff including their tutors and the careers team
- Access to one-to-one guidance appointments with a trained, impartial careers adviser

- [RAISE-AP](#) to keep parents/ carers informed with the required information to support students' career planning and decision-making. Parents and carers can attend careers meetings by prior arrangement
- To be asked their views about the service they have received to ensure that the service continues to meet the needs of the students

Parent / Carer Involvement

Young people do not make career decisions in isolation and parents/carers can have a substantial impact, as well as a clear interest in the right outcomes for their young person. [RAISE-AP](#) is keen to foster parental involvement in the careers programme, wherever possible.

Parents and carers are invited into the provision to discuss their son/daughter's progress at times through the academic year.

Parents and carers are kept up to date with career-related events and activities affecting their child via letters and the [RAISE-AP](#) website. They are also welcome to make contact with the Head of Provision for careers support, should they have any questions or concerns.

Provision for Students

We are pleased to have a thriving careers programme at [RAISE-AP](#). Our events we run are detailed within the careers page on the [RAISE-AP](#) website.

Guidance Meetings

Students are entitled to appropriate guidance to meet their individual needs. All students at the provision can request an appointment with a careers adviser by asking the Head of Provision.

In practice, Years 10 and 11 are most likely to access this particular service. Every student in Year 11 will have a careers meeting scheduled with our careers adviser to discuss their post-16 options.

Other Opportunities

We work closely with a number of external agencies to provide opportunities to students.

These include the University of Southampton's Learn with Us programme, visits to the NHS, the Southern Universities Network and local colleges.

Raise Values

Our **RAISE-AP values** (Resolve, Attitude, Invest, Social Skills and Education) are key in everything we do, specifically with attitudes (modelling and expectations), invest (tailoring setup for our young people) social skills (becoming part of a community) which are linked to our Careers policy.
