

Minor Injury Log

Please use this log to record minor injuries to pupils such as cuts and scrapes. However, if the injury is serious, you must make a report using the Accident/Incident Report Form and send to the Health and Safety Team.

| Date & Time | Injured Person's Name | Where did it happen? i.e. corridor, playground | Injury Description i.e. Small cut | First aid supplies used? i.e. plaster | First Aider name | Signature | Accident Form sent to H&S Team? | Head Bump Letter? |
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