Safeguarding Incident Notification Form

Safeguarding Incident

Student Name: add student name here

Date of Incident: add date here

Time of Incident: add time here

Location of Incident: add location here

Description of Incident:

Add description here

*All details will be added to **RAISE-AP** safeguarding log (CPOMS) and linked schools / LA informed.

RAISE AP

Nature of Concern

☐ Attendance / Truancy
☐ Bullying and Cyberbullying
☐ CCE / Gang Related
☐ Computer Misuse / Online Concern
☐ Criminal Activity
☐ CSE
☐ Domestic Abuse
☐ Emotional Abuse
☐ FGM
☐ Mental Health / Suicidal Thoughts
☐ Misogyny
☐ Neglect
☐ Noticeable Change in Character
☐ Physical Abuse
☐ Protected Characteristics (Age, Disability, Gender, Race, Religion, Sexual Orientation)
☐ Radicalisation
☐ Self-Harm
☐ Sexual Abuse
☐ Sexualised Behaviour
☐ Substance Abuse
☐ Transportation Issue
☐ Weapon
☐ Welfare Concern
☐ Young Person Concern Raised
☐ Other (detailed below)

Description of Concern

Description of concern added here

Actions

Action Taken by **RAISE-AP**

☐ Student Reassured
☐ Removed from situation
☐ Contacted Designated Safeguarding Lead (DSL) / Deputy DSL
☐ Monitored situation
☐ Notified social care / police
☐ Parent / carer informed / linked school / LA (if appropriate)
☐ Other (detailed below)

Next Steps / Follow-Up

☐ Referral to social care
☐ Internal safeguarding meeting
☐ Ongoing monitoring by DSL
☐ Record added to safeguarding file
☐ Other (detailed below)

Parent / Carer / Linked School / LA Advice

Follow-Up / Advice to Parent / Carer / Linked School / LA: add details here

Staff Details

Name: add staff name here

Role: add role here

Signature: add signature here

Date: add dat here