

Slips, Trips and Falls

RAISE-AP

Hazards	Who is at risk?	Current Control Measures	Additional Requirements	Timescale
Slips, trips and falls in the classroom.	Staff Pupils	<p>Clear walkways are maintained between seating areas.</p> <p>Clear walkways are maintained to emergency exits.</p> <p>Storage is provided for bags and coats to avoid storing under chairs.</p> <p>Staff reminded to be vigilant, especially around younger pupils who may stand behind them or cross their path without looking.</p> <p>Sufficient storage is provided for staff to avoid items accumulating around workstations.</p> <p>Maintenance issues, which may result in a fall, are reported via the schools maintenance reporting system (loose carpet, damaged chairs, lips on fire exits etc.).</p> <p>Cable tidies are used wherever trailing cables cannot be avoided.</p> <p>Displays should be placed at head height to ensure they are accessible.</p> <p>Staff are instructed not to use tables or chairs when needing to work at height. Steps will be provided for this purpose.</p> <p>Where tasks need the use of a ladder, staff will complete basic working at height training.</p>	Any staff required to use ladders or steps as part of their work will be given a suitable level of training and instruction for that task.	

<p>Slips, trips and falls in the playground & during PE.</p>	<p>Staff Pupils</p>	<p>The play areas are regularly inspected for trip hazards such as damaged surfaces, loose ironmongery, ice, bulges caused by root growth etc.</p> <p>Wooden surfaces such as decking or gazebos are regularly inspected for build-up of algae, decay or visible damage.</p> <p>Play equipment is regularly inspected by a competent person, and necessary repairs are made.</p> <p>Grass areas will be taken out of bounds during heavy rain to reduce slips.</p> <p>Playtime supervision ratios for Early Years are in line with the EYFS Statutory Framework.</p> <p>Supervision ratios throughout the rest of the day will be sufficient based on our risk assessment for break times.</p>		
<p>Slips, trips and falls in communal areas.</p>	<p>Staff Pupils Visitors</p>	<p>Corridors and walkways will be kept clear of trip hazards at all times.</p> <p>Escape routes will be kept clear of obstructions at all times.</p> <p>Pupils will be instructed not to run/push/overtake when returning to or leaving the classroom.</p> <p>Spillages will be cleaned up promptly, and signposted where cleaning is delayed.</p> <p>Entrances are fitted with suitable matting/carpets to absorb moisture and minimise slipping in hard-floored corridors.</p> <p>Heavily trodden surfaces will be monitored for damage such as lifting vinyl/carpet or wearing grip.</p> <p>Food and drink should only be consumed in designated areas.</p>		

		All areas will be adequately lit to minimise trips.		
Slips, trips and falls in storage areas and plant rooms.	Staff Visitors	<p>Plant rooms will not be used for storage.</p> <p>Storage areas will be adequately shelved to reduce the need to store items on the floor.</p> <p>Storage areas and plant rooms will be adequately lit to minimise trips.</p> <p>Items that could fall and cause a trip hazard such as shovels, stepladders, cable reels etc. will be secured in place to prevent trips.</p>		

Initial Assessment Review Date	Risk Assessment assessed, reviewed by the following competent person:	Tasks and control measures reviewed by the Educational Directors:
Name (PRINT)		Name (PRINT):
Signature:		Signature: Date:
Next Review Date:	<p>Your workplace will change over time. You are likely to bring in new equipment, substances and procedures. There may be advances in technology. You may have an accident or a case of ill health.</p> <p>You should review your risk assessment:</p> <p>if it is no longer valid</p> <p>if there has been a significant change</p>	